

asset management.

5. Manage PR matters.

## **Industry Legal and Research Division**

1. Research relevant laws and regulations.
2. Manage relevant regulatory lobbies.
3. Research, study, and urge members to comply with self-regulatory matters.
4. Manage business disputes between members and investors.
5. Manage investors complaints.

## **Information Division**

1. Collect and provide monthly fund information.
2. Plan, install, and maintain website.
3. Plan, install, and maintain database.
4. Purchase and maintain hardware and software.
5. Build and maintain Association's service system.

## **Administration Division**

1. Manage the General Assembly, Board of Directors and Supervisors.
2. Manage membership applications, withdrawal, and fees.
3. Review the registration of members' responsible persons.
4. Review the registration of SITE and SICE business personnel.
5. Oversee human resource, financial, clerical, cashier, bookkeeping, procurement, and other administrative affairs.



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